

Township of Upper St. Clair

THERE WILL BE A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF UPPER ST. CLAIR AT 7:30 P.M. ON MONDAY, FEBRUARY 3, 2025 AT THE TOWNSHIP OF UPPER ST. CLAIR MUNICIPAL BUILDING, BOARD OF COMMISSIONERS' MEETING ROOM, 1820 MCLAUGHLIN RUN ROAD, UPPER ST. CLAIR, PA 15241.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Review of the Board of Commissioners' Regular Meeting Minutes of January 6, 2025. (Minutes enclosed)
5. Comments from Citizens and Taxpayers on Matters Not Included on the Agenda.

OLD BUSINESS

6. None.

NEW BUSINESS

7. Recommendation Re. Approval of Contract for Police Vehicles. (Memorandum enclosed)
8. Recommendation Re. Transfer of Properties from Municipal Authority of Upper St. Clair to Township of Upper St. Clair. (Memorandum and Bill No. 1-25 enclosed)
9. Other Business.
10. Adjournment.

BOARD OF COMMISSIONERS MEETING MINUTES

January 6, 2025

The regular meeting of the Board of Commissioners of the Township of Upper St. Clair, duly advertised and posted in accordance with law, was called to order at 7:30 PM on Monday, January 6, 2025, at the Township of Upper St. Clair Municipal Building, Board of Commissioners' Meeting Room, Upper St. Clair, PA. The Pledge of Allegiance was recited by all present.

PRESENT:	Commissioner Paoly	President
	Commissioner Plutko	Vice President
	Commissioner Burlingame	
	Commissioner Enck	
	Commissioner Graves	
	Commissioner Thomas	
	Matthew R. Serakowski	Township Manager
	Mark P. Romito	Director of Finance
	Adam A. Benigni	Director of Community Development
	Irving S. Firman	Township Attorney
	Michael J. Galet, P.E.	Township Engineer
	Prudence Cooper	Recording Secretary

EXCUSED:	Commissioner Pardini	
	Mark Mansfield	Assistant Township Manager

PUBLIC: One person attended.

REVIEW OF BOARD OF COMMISSIONERS' REGULAR MEETING MINUTES OF DECEMBER 2, 2024

Commissioner Burlingame moved to approve the Regular Meeting Minutes of December 2, 2024. This was seconded by Commissioner Plutko and carried with a 6-0 voice vote.

PUBLIC COMMENTS

None.

OLD BUSINESS

None.

NEW BUSINESS

RECOMMENDATION RE. TOWNSHIP ATTORNEY FEE SCHEDULE

Mr. Serakowski stated that Staff has reviewed the proposed Township Attorney 2025 - 2026 Fee Schedule and is recommending approval which may be accomplished by a simple motion and voice vote.

Commissioner Paoly asked if there were any questions or comments from the Board or the public and there were none.

MOTION AND VOTE TO APPROVE TOWNSHIP ATTORNEY FEE SCHEDULE

Commissioner Enck moved to approve the Township Attorney 2025 - 2026 Fee Schedule. This was seconded by Commissioner Thomas and carried with a 6-0 voice vote.

RECOMMENDATION RE. REAPPOINTMENTS TO VARIOUS TOWNSHIP BOARDS AND COMMISSIONS

Mr. Serakowski stated that Staff recommends the Board of Commissioners approve the following reappointments to various Boards and Commissions which may be accomplished by a simple motion and voice vote:

Building and Fire Codes Appeals and Advisory Board – 3 year term

- Anthony L. Pitassi

Civil Service Board – 3 year term

- Neal Holmes

Municipal Authority – 5 year term

- Kenneth L. Brown

Park and Recreation Advisory Board – 3 year term

- Ryan Buries
- Matthew Weaver

Planning Commission – 4 year term

- David Sirota, Vice Chair

The last reappointment is to the Zoning Hearing Board for a three-year term and that may be accomplished by adoption of Resolution No. 1771 by a simple motion and roll call vote.

Commissioner Paoly asked if there were any questions from the Board or the public and there were none.

MOTION AND VOTE TO APPROVE REAPPOINTMENTS TO VARIOUS TOWNSHIP BOARDS AND COMMISSIONS

Commissioner Burlingame moved to approve reappointments to various Township Boards and Commissions. This was seconded by Commissioner Enck and carried with a 6-0 voice vote.

MOTION AND VOTE TO ADOPT RESOLUTION NO. 1771

Commissioner Burlingame moved to adopt Resolution No. 1771 Re. the reappointment of Anderson Bailey to the Zoning Hearing Board of the Township of Upper St. Clair. This was seconded by Commissioner Graves and carried with a 6-0 roll call vote.

OTHER BUSINESS

None.

ADJOURNMENT

Following a motion for adjournment by Commissioner Burlingame and a second by Commissioner Enck which carried with a 6-0 voice vote, the meeting was adjourned at approximately 7:35PM.

Prudence Cooper
Recording Secretary
January 6, 2025

MEMORANDUM

To: Board of Commissioners

From: Matthew R. Serakowski, Township Manager

Date: January 31, 2025

Subject: **RECOMMENDATION RE. APPROVAL OF CONTRACT**

Staff recommends the following contract for the Board's approval in accordance with Township Code:

Tri Star Motors
Blairsville, PA

Two (2) 2025 Ford Police Interceptor
SUVs @ \$45,029 each

\$90,058.00

A simple motion and voice vote will authorize the above action.



/pec

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MEMORANDUM

To: Board of Commissioners

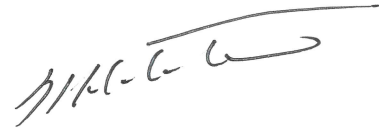
From: Matthew R. Serakowski, Township Manager

Date: January 31, 2025

Subject: **RECOMMENDATION RE. TRANSFER OF PROPERTIES FROM MUNICIPAL AUTHORITY OF UPPER ST. CLAIR TO TOWNSHIP OF UPPER ST. CLAIR**

Attached is Bill No. 1-25 which is required to transfer properties currently titled in the name of the Municipal Authority of Upper St. Clair to the Township of Upper St. Clair. This retitling will facilitate the eventual transfer of the Circle Drive pump station to ALCOSAN, and satisfy the Municipal Building ownership requirements for the Redevelopment Assistance Capital Program (RACP) library grant.

Staff is recommending the approval of Bill No. 1-25 which may be accomplished by a simple motion and roll call vote.



Attachment

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BILL NUMBER 1-25
DATE ADOPTED _____
ORDINANCE NO. _____

TOWNSHIP OF UPPER ST. CLAIR

AN ORDINANCE OF THE TOWNSHIP OF UPPER ST. CLAIR, A HOME RULE MUNICIPALITY OF THE COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, EXPRESSING THE TOWNSHIP'S INTENT TO ACQUIRE REAL PROPERTY IN THE TOWNSHIP IDENTIFIED AS LOT AND BLOCK NOS. 776-B-4 AND 478-G-10 FROM THE MUNICIPAL AUTHORITY OF THE TOWNSHIP OF UPPER ST. CLAIR FOR \$1.00 AND AUTHORIZING AND DIRECTING THE TOWNSHIP MANAGER TO EXECUTE ALL DOCUMENTATION REQUIRED TO EFFECTUATE THE TRANSFER OF THE SAME.

- WHEREAS, On March 24, 1966, Fairgreen Development Company transferred real property in the Township of Upper St. Clair ("the Township") identified as Lot and Block No. 776-B-4 to the Municipal Authority of the Township of Upper St. Clair ("the Authority"); and
- WHEREAS, On March 16, 1967, the Township transferred ownership of a parcel of real property in the Township identified as Lot and Block No. 478-G-10 to the Authority; and
- WHEREAS, Lot and Block No. 776-B-4 is currently the location of the Circle Drive Pump Station and Lot and Block No. 478-G-10 is currently the location of the Township's McLaughlin Run Activity Center and the Township Municipal Building; and
- WHEREAS, Pursuant to Section 5622(a) of the Municipal Authorities Act, the Township desires to exercise its right to acquire Lot and Block No. 776-B-4 and Lot and Block No. 478-G-10 from the Authority for the purchase price of \$1.00.
- WHEREAS, The Township believes that the within Ordinance will enable the prompt transfer of the above-described properties and will serve the best interests of its residents.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF UPPER ST. CLAIR, and it is hereby ordained and enacted by the authority of the same as follows:

- SECTION 1. Pursuant to Section 5622(a) of the Municipal Authorities Act, 53 Pa.C.S. § 5622(a), the Township of Upper St. Clair hereby desires to exercise its right to acquire Lot and Block No. 776-B-4 and Lot and Block No. 478-G-10 from the Municipal Authority of the Township of Upper St. Clair for the purchase price of \$1.00.
- SECTION 2. The Township Manager is hereby authorized and directed for and on behalf of the Township to execute any documentation, including but not limited to deeds, to effectuate the transfer of the Properties.
- SECTION 3. This Ordinance shall become effective immediately upon enactment and shall repeal all prior inconsistent ordinances to the extent of such inconsistency.
- SECTION 4. If a final decision of a court of competent jurisdiction holds any provision of this Ordinance or the application of any provision of this Ordinance to any circumstance to be illegal or unconstitutional, the other provisions of this Ordinance and the application of such provisions to other circumstances shall remain in full force and effect.

ORDAINED AND ENACTED THIS 3RD DAY OF FEBRUARY, 2025.

TOWNSHIP OF UPPER ST. CLAIR

ATTEST:

By: _____
President, Board of Commissioners

Township Manager/Secretary